



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Cheryl Dinolfo  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** **DEPUTY COMMISSIONER OF PUBLIC HEALTH (\*Pending NYS Approval)**

**SALARY:** \$123,491 - \$156,018 annually

**LOCATION:** Monroe County Department of Public Health

### **JOB SUMMARY:**

This administrative public health position performs both medical and administrative duties for the Monroe County Department of Public Health. The medical responsibilities include, but are not limited to; establishment and periodic review of health and medical policies, conduct of epidemiologic investigations, provision of advice and consultation to practicing physicians and others within the community relative to management of cases of public health importance and supervising the work of other physicians within the department. Administrative responsibilities consist of acting for, and in place of the Commissioner of Public Health in all matters of public health administration. The work is performed in accordance with the general policies and objectives prescribed by the Commissioner of Public Health and with applicable state and local health program areas, including, but not limited to, emergency preparedness, environmental health, epidemiology and disease control, nursing services including its clinics, special children's services, vital records, emergency medical services, related grants, and the Medical Examiner's Office. General supervision is exercised over staff of administrative, technical, medical, and clerical personnel. The employee reports directly to, and works under the general supervision of the Commissioner of Public Health. Does related work as required.

### **Overview of Benefits:**

Full time Monroe County employee are eligible for a generous benefit package to include: health and dental insurance, paid vacation and sick time; 13 paid holidays; participation in the NYS Retirement System; free parking; Half Pay Sick Leave (disability); Tuition Assistance/Reimbursement; and opportunity to participate in Deferred Compensation, Flexible Spending and supplemental benefit packages, such as Term Life Insurance, Short and Long-term Disability Insurance and Critical Illness Protection.

### **MINIMUM QUALIFICATIONS:**

Applicants must be physicians licensed to practice medicine at the time of appointment and be registered to practice medicine in New York State within three (3) months of appointment plus EITHER:

- (A) Certification or eligibility\*\* for certification by the American Board of Preventive Medicine; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Public Health or a closely related field; OR,
- (C) Certification by the American Board of Internal Medicine (ABIM) as a Diplomate in Internal Medicine, Pediatrics, Geriatrics, Family Medicine or one of their respective subspecialties plus two (2) years paid full-time or its part-time equivalent experience in supervision, management, research or practice in one of the following areas: communicable disease control, chronic disease control, epidemiology or general public health.

\*\*Eligibility for certification is completion of residency and pending Board certification exam.

**SPECIAL REQUIREMENTS:**

**Must be registered to practice medicine in New York State within three (3) months of appointment or be separated from the position.**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH  
111 WESTFALL ROAD - HUMAN RESOURCES, RM: 752B  
ROCHESTER, NY 14620

**Posting Date:** February 1, 2016

**Posting Deadline:** Until Filled

\*Titles that are requested outside the competitive class must be approved by the New York State Civil Service Commission.